

Dear Parents and Friends:

"Except the Lord build the house, they labor in vain that build it." How we thank the Lord for the privilege we have of training children in a Christ-centered environment. What a blessing it is to daily teach young people about our Lord. We praise Him for the opportunity to work with parents and assist them in teaching their children to live Christ-like lives.

Calvary Baptist Academy remains committed to building strong Godly families. We remain committed to supporting parents and turning the hearts of our students toward their parents. We remain committed to provide a Bible-based, Christ-centered curriculum. We are committed to academic excellence and continued spiritual growth for each of our students.

We believe the home is the greatest educational institution in the world. It is our goal to assist you in educating your children to not only take their place in society, but to impact our society for Christ. Thank you for praying for us as we "team up" together with you. Thank you for your input, suggestions and guidance. We remain committed to serving you. If there is ever anything we can do to help you more effectively train your children, please talk with us. We are here to serve you.

May the Lord richly bless you and your family throughout this school year.

Sincerely,

Dr. Michael K. Reece
Administrator, Calvary Baptist Academy
"Committed to Excellence"

PURPOSE

We believe the Holy Bible is the inspired Word of God, and we should adhere to its principles in the education of our children. God has revealed to us through His Word that the primary responsibility for the education of children rests with their parents. (Deut. 4:9, 6:7, 31:13, Ps. 78:6-8, I Sam. 3:13 and many more.) Further, it is our conviction that an education ignoring God and His Word, and purporting to be neutral, can be only fragmentary, and morally and spiritually powerless.

Calvary Baptist Academy will offer the regular course of study but with instruction from a Christian viewpoint. We are interested in the establishment of good habits and right attitudes spiritually, mentally, emotionally, and socially.

Since Calvary Baptist Academy is a Christian school, we believe that the training process includes definite spiritual education that will enable pupils to grasp basic Christian philosophies and responsibilities. The training of students is regarded as the joint responsibility of the home, the church and the school.

Some of our specific goals are:

- Bring each student to a personal knowledge of Jesus Christ.
- Promote daily study of the Word of God.
- Encourage by precept and example a personal commitment and surrender to the will of God through the operation of His Holy Spirit.
- Develop the student's intellectual, physical, emotional, spiritual and social capabilities as much as possible in order that these abilities might be used to

glorify God.

- Instill a high moral standard and disciplined life in our student.
- Teach true patriotism as it is taught in the Word of God.

STATEMENT OF FAITH

The basis of Calvary Baptist Academy and all of the programs which it operates is the infallible Word of God (the Bible) as interpreted in the Confession of Faith of Calvary Baptist Church of Midland, Michigan. The Confession of Faith in full may be secured from the school office. A brief summary of the articles are as follows:

1. We believe in the Scriptures of the Old and New Testaments as verbally inspired of God and inerrant in the original writings and that they are of supreme and final authority in faith and life.
2. We believe in one God, eternally existing in three persons-Father, Son and Holy Spirit.
3. We believe that Jesus Christ was begotten by the Holy Spirit and born of the Virgin Mary and is true God and true man.
4. We believe that man was created in the image of God, that he sinned and thereby incurred not only physical death but also spiritual death which is separation from God, and that all human beings are born with a sinful

nature, and, in case of those who reach moral responsibility, become sinners in thought, word and deed.

5. We believe that the Lord Jesus Christ died for our sins according to the Scriptures as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the basis of His shed blood.
6. We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and in His present life there for us, as High Priest and Advocate.
7. We believe in "that blessed hope," the personal, pre-millennial and imminent return of our Lord and Savior, Jesus Christ.
8. We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit and thereby become children of God.
9. We believe in the prominence of the local and visible church, baptism by immersion for believers and the ordinance of the Lord's Supper.
10. We believe in the bodily resurrection of the just and the unjust, the everlasting blessedness of the saved, and the everlasting conscious punishment of the lost.

NON-DISCRIMINATION POLICY

Calvary Baptist Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities accorded or made available to CBA students. We do not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of our educational policies and procedures, scholarship awards, athletic or other school-administered programs. We do, however, reserve the right to deny admission to any individual who cannot benefit from enrollment based on past academic achievement, disqualifying learning difference or physical limitations, or whose personal or family lifestyle is not in harmony with the stated philosophy of Calvary Baptist Academy.

Calvary Baptist Academy is a uniquely religious, educational institution that seeks to provide a quality education in a distinct Christian environment. One of the goals of Calvary Baptist Academy is to work with parents and guardians to train Christian young men and women to be salt and light in their communities. Calvary Baptist Academy believes that the Bible is the inspired Word of God and sets forth absolute truth by which Christians are to live. Calvary Baptist Academy expects and requires that both students and parents will support the school in its distinct mission and in its Biblical beliefs. In relying on the teachings of Scripture, Calvary Baptist Academy believes that the Bible prohibits sexual immorality of any type, including but not limited to pornography, homosexuality, or any other sexual activity outside the marriage of one man and one woman. On those occasions in which a particular home or student is acting counter to or in opposition to the Biblical beliefs and lifestyle that the school teaches, the school reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality;

practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the school as stated throughout this handbook.

Leviticus 18:22 *Thou shalt not lie with mankind, as with womankind: it is abomination.*

Romans 1:18 *For the wrath of God is revealed from heaven against all ungodliness and unrighteousness of men, who hold the truth in unrighteousness;*

Romans 1:26-28 *For this cause God gave them up unto vile affections: for even their women did change the natural use into that which is against nature: [27] And likewise also the men, leaving the natural use of the woman, burned in their lust one toward another; men with men working that which is unseemly, and receiving in themselves that recompence of their error which was meet. [28] And even as they did not like to retain God in their knowledge, God gave them over to a reprobate mind, to do those things which are not convenient;*

I Corinthians 6:9-10 *Know ye not that the unrighteous shall not inherit the kingdom of God? Be not deceived: neither fornicators, nor idolaters, nor adulterers, nor effeminate, nor abusers of themselves with mankind, [10] Nor thieves, nor covetous, nor drunkards, nor revilers, nor extortioners, shall inherit the kingdom of God.*

Galatians 5:19 *Now the works of the flesh are manifest, which are these; Adultery, fornication, uncleanness, lasciviousness,*

Ephesians 5:3 *But fornication, and all uncleanness, or covetousness, let it not be once named among you, as becometh saints;*

Colossians 3:5 *Mortify therefore your members which are upon the earth; fornication, uncleanness, inordinate affection, evil concupiscence, and covetousness, which is idolatry:*

I Thessalonians 4:3 *For this is the will of God, even your sanctification, that ye should abstain from fornication:*

ENROLLMENT & FINANCES

Application forms are to be completed in entirety and returned to the school office. These forms supply basic information concerning the student as it would relate to his educational experience and general background. An **enrollment fee**, which is non-refundable, must accompany the application form.

Notification will be given for interviewing and testing dates, if required, for the student. The interview will include informal questioning of the student and the parents to help determine the suitability of enrolling and establishing a foundation of understanding for home-school relationships.

Notification will be given of the action taken. After notification of acceptance, final registration is not complete until the medical examination form has been returned, if required.

FINANCE SCHEDULE

- School tuition is due on the first of each month. Statements will be sent out on the 1st of every month. Accounts not paid by the tenth of the month will be charged a late fee.
- **TUITION MAY BE PAID IN 10 MONTHLY PAYMENTS...FIRST PAYMENT DUE AUGUST 1.**
- Those wishing to choose the 12 monthly payment plan may do so. The first payment is due June 1.
- All fees must be paid before the report card is issued at the end of each report period. These fees might include tuition, late charges, school pictures, library fines, etc.

- An enrollment fee is due with the application for admission and is not refundable.
- Textbooks will be leased by the individual student from Calvary Baptist Academy for a yearly textbook fee.

Note: Students withdrawn for any reason will be assessed tuition through the end of the month last attended.

TEACHER'S QUALIFICATIONS

All teachers and faculty members of CBA are qualified academically, morally, spiritually and physically. All faculty members of our school staff are required to have as a minimum a baccalaureate degree or its equivalent from a recognized college or university.

The foremost requirements for teachers of CBA are:

- Give evidence of being "born again" and a desire to live for the Lord.
- Be able to communicate effectively to their grade level and demonstrate a real ability to motivate students to academic excellence.
- Share a Bible-centered philosophy of life.
- Be willing to give wholehearted support to the Word of God as interpreted in the Statement of Faith of the Calvary Baptist Church.

FACULTY & STAFF STANDARD OF CONDUCT

Members of the CBA faculty and staff are required to follow the guidelines set forth in the staff handbook. These include agreeing to abstain from any worldly practices that would hurt their Christian testimony.

Employees of CBA are required to be active members of the Calvary Baptist Church of Midland. They are to be active participants in the services of the church and faithful to all activities including church services. i.e. prayer meeting, Sunday school, soul winning, visitation and tithing.

STUDENT'S GENERAL STANDARDS OF CONDUCT

Calvary Baptist Academy holds that the Bible is the infallible, divine Word of God and that salvation by faith in Christ is the initial step in the Christian life. There is adequate Biblical basis for the idea of spiritual growth into the image of Christ (Romans 8:29), which is the work of the Holy Spirit (II Corinthians 3:18).

This growth begins with the initial act of saving faith and continues throughout life. The Holy Spirit makes the Christian conscious of the Biblical demands for a holy life which fulfills both God's moral law and high law of love (Matthew 22:37-39; Romans 13:8-10; Galatians 5:14). The result is a life consecrated unto God and separated from

the world.

The entire school program here is based upon the Word of God which is integrated into every area of school life and study. The primary purpose of CBA is to lead each student to a saving knowledge of Jesus Christ as Savior and Lord and to pursue God's calling for his life by applying himself diligently to the academic and spiritual opportunities offered here.

CBA offers each student an opportunity for successful living in a Christian atmosphere of genuine happiness and pleasant daily practice of responsible, purposeful decisions for developing spiritually, academically and personally into the person God wants him to be. That every student and teacher be completely obedient to God and under the control of the Holy Spirit is our prayerful objective. Successful Christian living is built, not on textbooks, but on Christ-centered expression and appreciation gained through full spiritual experiences.

Calvary Baptist Academy must, therefore, provide an environment conducive to the spiritual growth and development of young people who are not yet mature Christians. A standard of conduct based on the following Biblical imperatives is necessary to provide such an environment. All of the activities of the Christian must be subordinated to the glory of God Who indwells us (I Corinthians 8:9, 2-13; 10:32) The Christian will endeavor to avoid practices which cause the loss of sensitivity to the spiritual needs of the world and loss of the Christian's physical, mental, or spiritual well-being (I Corinthians 9:27).

Every student should refrain from any thought or activity that would bring reproach to the Lord Jesus Christ, his own parents or Calvary Baptist Academy.

A sense of the need for spiritual growth in the light of these principles has led Calvary Baptist Academy to adopt the following standards

which are believed to be conducive to an environment that will best promote the spiritual welfare of the student.

GENERAL STANDARDS FOR DRESS AND APPEARANCE

Students at CBA are expected to live and conduct themselves in a manner that will be pleasing to God and glorifying to the name of Jesus Christ, our Savior (II Thes. 1:11, 12). Above all else we want "do all to the glory of God." (I Cor. 10:31) We must also be mindful that the testimony of the school is important, and in the eyes of the world, Christians are expected to be different. (Romans 12:1,2; I Thes. 5:22)

The Apostle Paul said in I Cor. 8:9, "Take heed lest by any means this liberty of yours become a stumbling block to them that are weak," and again in verse 13, "if meat make my brother to offend, I will eat no flesh while the world standeth, lest I make my brother to offend."

While we realize that the Bible does not specifically tell us how we should dress or how our hair should be cut, it does give us some principles to follow. In light of these principles, we must set an institutional standard for our school. Our intention is not to say that a Christian who fails to meet our standards is sinning, but only that our students must meet this standard in order for us to be consistent in our enforcement.

One's outward appearance is a reflection of the condition of the heart and mind. Through dress, makeup, and hair style, attention is drawn to the Lord or away from Him. Four principles of dress will be taught and consistently enforced:

1. **Modesty of both boys and girls**
(I Timothy 9:9; II Timothy 2:22)
2. **Distinction between boys and girls**
(Deuteronomy 22:5; I Corinthians 11:14-15)
3. **Identification with the Lord and not with the world**
(I Timothy 4:12; Romans 12:1-2; I John 2:15-16)
4. **Appropriateness for the time/activity**
(Ecclesiastes 3)

Thus, the following are the policies established by Calvary Baptist Academy for the mode of dress for students.

The non-uniform dress code is expected to be kept at all school functions on or off campus unless otherwise instructed. This includes athletic events, school plays, concerts, graduation and any other school event for Calvary Baptist Academy.

We request that parents maintain the same standards of apparel as students at any school function.

Sloppy dress is inappropriate; we expect the clothes that are being worn not to appear ragged or unkempt.

UNIFORM DRESS CODE

GIRLS

SEE LAND'S END UNIFORM SHEET FOR CURRENT UNIFORM INFORMATION.

All rules found in the non-uniform dress code apply when wearing a school uniform!

FOOTWEAR

Conservative dress shoes are required. No athletic type shoes, tennis shoes, clogs, sandals or flip flops are allowed.

Socks must coordinate with the uniform being worn.

BOYS

SEE LAND'S END UNIFORM SHEET FOR CURRENT UNIFORM INFORMATION.

All rules found in the non-uniform dress code apply when wearing a school uniform!

FOOTWEAR

Socks must be worn at all times. Socks should NOT be white (athletic socks) and should coordinate with the outfit being worn. No short socks should be worn. Dress shoes must be worn to all classes with the exception of physical education. Casual shoes are allowed, but not those resembling hiking boots, or a tennis shoe. If the soles look like a tennis shoe, it is classified as a "sport" shoe, not a dress or casual shoe.

NON-UNIFORM DRESS CODE

GIRLS

1. Girls must wear dresses or skirts, blouses and/or sweaters at all times.
2. Dresses and skirts may be no shorter than the top of the knee. Slits in dresses or skirts should be sewn to meet this standard also. Straight skirts must come to the top

of the knee when sitting. Skirts with slits must be sewn so the slit is no shorter than the top of the knee when sitting.

3. Blue denim/jean skirts and jumpers are permitted. Stone-washed, white-washed, acid-washed, etc., jean skirts are not permitted.
4. No "see through" blouses, no half blouses, or low-cut garments or shrugs are to be worn. Dresses and blouses with buttons may have only the collar button open. Modesty should be the consideration in the selection of a wardrobe. Blouses must be tucked in or long enough so as not to expose any skin.
5. "T" shirts and sweatshirts are not acceptable as blouses.
6. Sleeveless shirts or dresses may be worn with a blouse underneath or a jacket over top.
7. Culottes and shorts are not acceptable.
8. Tight-fitting blouses, sweaters and skirts will not be permitted. Knit shirts must have 1½ inches of easement on each side.
9. Conservative dress shoes are required. No athletic-type shoes, tennis shoes or flip flops are allowed.
10. The use of jewelry and make-up is not encouraged nor is it absolutely forbidden. When used, it should always be used moderately and with discretion.
11. Fleece vests and shirts with the exception of outdoor jackets are acceptable.
12. Girls hair styles must be conservative, not multicolored,

and should not draw undue attention to oneself

13. Name brands on clothing should be small-i.e. on a pocket-not written across the front of the shirt.
14. Undershirts should be white or coordinate with the outfit.

BOYS

1. Boys should wear button up dress shirts or polo shirts with a collar.
2. Sweaters without a collar worn over a shirt with a collar are acceptable. Shirts must ALWAYS be tucked in and all buttons (except the collar button) must be buttoned.
3. Casual dress pants are required.
4. Denim, shorts, cutoffs, "t"-shirts, and sweatshirts are not permitted.
5. No side or front leg pockets are permitted
6. Socks must be worn at all times.
7. Dress shoes must be worn to all classes with the exception of physical education. Casual shoes are allowed, but not those resembling hiking boots, or a tennis shoe. If the soles look like a tennis shoe, it is classified as a "sport" shoe, not a dress or casual shoe.
8. The use of jewelry is not encouraged or absolutely forbidden. However, chains or necklaces should not be seen when worn.
9. Boys' hair must have conservative hairstyles and be their natural color. Boys' hair must be neat and trimmed, cut

above the ears, and combed so that it is no longer than the middle of the forehead in front, tapered and off the collar in the back. Hair must be tapered smoothly with no shelves, lines, grooves, etc. Sideburns may be no longer than the *middle of the ear*. Shaggy, bushy, spiked, multicolored, or thick hairstyles are not acceptable even in accordance with the above requirements.

10. No mustaches or beards are permitted.
11. Fleece vests and shirts with the exception of outdoor jackets are acceptable.
12. Name brands on clothing should be small—i.e. on a pocket—not written across the front of the shirt.
13. Undershirts should be white or coordinate with the outfit.

CASUAL DRESS CODE

1. Blue jeans and t-shirts are acceptable.
2. No sleeveless shirts or tank tops.
3. No shorts unless previously approved.
4. No sweat pants or pajama type slacks.
5. Pants and shirts may not be overly tight or form fitting.
6. No worldly slogans or images
7. Pants must be worn on the waist and with a belt.
8. Socks must be worn and no flip-flops or similar sandals.

ATHLETIC EVENTS DRESS CODE

1. Students MUST wear CBA Spirit Wear in order to dress casually at athletic events.
2. Blue jeans are acceptable provided they are loose fitting, have no holes and tears, and are neat in their appearance.
3. Athletic style warm-up pants (black, navy, purple, or school provided) are acceptable, but not sweatpants, pajama style bottoms, yoga pants, or shorts.
4. Pants and shirts may not be tight or form fitting. No skinny jeans or similar style pants should be worn.
5. Pants must be worn on the waist and with a belt if belt loops are present.
6. Casual shoes may also be worn, however socks must be worn and no flip-flops or similar sandals.
7. A student who violates the Athletic Event Dress Code will be asked to change and may be asked to leave the event. They may also be required to wear a school uniform to all future sporting events.

FORMAL DRESS CODE

GIRLS

1. Your dress must have at least a cap sleeve. The sleeve may be made of or from a “see through” type material.
2. Please use the 4-finger test when determining if the

neckline of the dress is appropriate. Place your 4 fingers together at the top of the breastbone. The neckline should be no lower than the bottom of your 4 fingers.

3. Although we do not want the dress to fit tightly, make sure that the top of the dress by the neckline hugs closely to your body so as not to be revealing.
4. The back of the dress should cover the base of the shoulder blades. It should go no lower than the top of your normal bra-line. Dresses should be no shorter than the top of the knee. Slits should not be any higher than the top of the knee. If the dress has spaghetti straps, a shawl must be worn and **tacked or pinned** into the dress. If the shawl is made of sheer material, it must be a double thickness of the material.
5. Conservative dress shoes are required. Socks or nylons must be worn. No athletic type shoes, tennis shoes or flip flops are allowed.

BOYS

1. Sport coats or suits should be worn with a dress shirt and tie.
2. Dress shoes only should be worn. No athletic shoes or sandals.
3. Hair should be cut and styled to meet the school code as stated previously in the handbook.
4. No sunglasses should be worn in buildings and all other rules regarding jewelry remain in effect.

DRESS CODE VIOLATIONS

Students will be counseled privately about any violations. Students will be sent home to change into acceptable attire or be required to call home for parents to bring a change of clothing. An unexcused absence will be issued for time away from school to make necessary changes. We do not expect to spend much time on dress code violations.

FINAL DECISIONS ON QUESTIONABLE CLOTHING WILL BE MADE BY THE ADMINISTRATION.

GENERAL STUDENT RULES

BEHAVIOR

A student's conduct at all times will be that which is becoming to a Christian boy or girl. Students know what good behavior is, and it is expected from them. The teachers and administrators are here to guide and assist the students in learning. It is not expected that a disproportionate amount of time will be required to discipline students. A few basic rules are a necessity:

1. In passing through the halls there is to be no running or excessive noise.
2. Candy, food and beverages will be consumed only in designated areas.
3. Phone calls, home or otherwise, will be made only after securing permission from the office.

4. Except those with specific responsibilities, students will not enter the classroom before 8:00 a.m.
5. Students will leave the building immediately at dismissal time unless it is raining or extremely cold. They may wait for rides inside the designated doors. Those remaining after 3:35 p.m. must sign into our "extended care" room. Their accounts will be billed accordingly.
6. Students will be respectful of all school personnel in both action and word. The common courtesies of "please" and "thank you" and "yes, sir" and "no, sir" are expected. Teachers will also address students respectfully.
7. There is to be no gum chewing at any time in the building.
8. Respect for your fellow students and school property, including textbooks, is expected to be exemplary at all times.
9. Radios, media players, video games, game boys, etc. may not be brought to school except with special permission by a teacher or the administrator.
10. No cell phones. Cell phones are not to be used during school hours. This includes lunch, between classes and study halls.
11. Laptops or tablets are not allowed, unless used for educational purposes under direct teacher supervision with prior administration permission.
12. Students will attend at least two church services per week unless providentially hindered. (See Church Activity)
13. Students will refrain from swearing, smoking, indecent language, gambling, occultic practices, attending dances, drinking alcoholic beverages, listening to secular rock and rap music, and use of illegal drugs.

14. Students should maintain Christian standards in courtesy, kindness, honesty, morality and modesty.
15. Students are prohibited from attending 'R' rated movies. Even when movies are rated below that, our prayer is that all parents and students will use discernment in what they watch and maintain a good Christian testimony. Phil. 4:13 teaches we should observe and think about things that are pure, lovely, and of good reputation. Because we promote the spiritual growth of each individual student, we are concerned about what they see and think upon. This includes television and internet.

The school, therefore, expects each student whether at home, school or elsewhere throughout the school year and during the summer to maintain the standards listed above in numbers 12 through 15.

DISCIPLINE

Proverbs 25:28 refers to self-government which comes through Christian character. It is the purpose of the disciplinary system to aid young people in the development of Christian character. A firm, reasonable and just system of discipline is maintained at Calvary Baptist Academy; and in order to accomplish this, all faculty, staff and students are encouraged to deal personally with offenders. Only faculty or staff can submit detentions or demerits.

Calvary Baptist Academy seeks and expects full cooperation from both students and parents. Since attendance is a privilege and not a right, all students are required to sign and support the "Code of Conduct." Any student found to be out of harmony with these standards will be disciplined accordingly and may be dismissed from Calvary Baptist Academy. If a student brings a problem home, parents

should encourage the student to go immediately to the teachers involved so a resolution to the problem may be achieved. If the problem is not completely resolved call the school office for a conference with the teacher, student, parents and/or school administration.

Any infraction of a regulation carries a measure of discipline. This may be in the form of demerits, detentions, restriction from certain privileges, suspension from school, expulsion, or other penalties as determined by the teacher or administrator. Demerits may become part of each student's permanent record.

Classroom discipline is to be maintained by the teacher. The following infractions are considered out of harmony with Christian character and thus detrimental to spiritual growth: disloyalty, insubordination, lying, cheating, substance abuse, gambling, use of profanity, dancing, stealing, and attendance at rock concerts.

If, in the opinion of the administration, a student manifests a destructive influence or spirit contrary to the purpose and principles for which Calvary Baptist Academy stands, he or she is subject to dismissal even though he or she may not have broken any specific rules or regulations.

Discipline is often misunderstood in many schools. We trust that parents will support us in discipline standards and procedures and will come to the administration with any questions they might have.

DEMERITS

“When the scorner is punished, the simple is made wise; and when the wise is instructed, he receiveth knowledge”—Proverbs 21:11

Demerits will be received for the following infractions. The consequence for each infraction is increased for repeated infractions. Detentions may also be issued.

1.	Repeated classroom misconduct (talking, failure to follow instructions, etc.	5,5,10 thereafter
2.	Candy, food, gum	5,5,10 thereafter
3.	Disorderly conduct	5,5,10 thereafter
4.	Breach of hair or dress regulations	5,10,15 thereafter
5.	Defacement or destruction of school property	10-25
6.	Attitude (critical, complaining, mocking, ridiculing)	10-25
7.	Unexcused absence/Skipping class or school	
	Day	25
	Class Hour	10
8.	Automobile misconduct	10-15
9.	Mistreatment of other students, or their property, horseplay, harmful practical joke	10-20
10.	Skipping required activities	10-25
11.	Possession of prohibited articles	25
12.	Fighting	25
13.	Dismissal from class	20-25
14.	Vulgarity (language or actions)	15-50
15.	Disrespect (peers)	10-40
16.	Disrespect (authority)	25-40
17.	Direct Disobedience	25-40

18.	Improper social conduct (couples)	15-40
19.	Profanity/inappropriate speech	15-50
20.	Lying or cheating	10-25
21.	Ungodly entertainment (whether TV, movies, etc.)	25-50
22.	Worldly activities (dancing, movie attendance without parents, rock concerts, rock music)	25-50
23.	Tobacco products	50-75
24.	Pornography or lewd materials	50-75
25.	Stealing	50-75
26.	Immorality	75
27.	Alcohol or substance abuse	75
28.	Tardiness	0-15
29.	Locker Infraction	15-50

THE ABOVE MAJOR OFFENSES (#5, 14, 19-27) NEED NOT OCCUR ONLY AT SCHOOL TO INVOLVE SCHOOL SANCTIONS. SCHOOL OFFICIALS WILL DEAL WITH THESE OFFENSES WHETHER IN SCHOOL, OUT OF SCHOOL, OR DURING THE SUMMER MONTHS.

DEMERIT ACCUMULATION

Demerit accumulation will be tracked by the office and communicated to students/parents in a paper report at the same time as progress reports, every three weeks.

Students who accumulate the following demerits in a given SEMESTER will receive the following consequences:

- 15 demerits = 30 minute detention
- 25 demerits = 1 hour detention/parent meeting
- 35/45 demerits = 1 hour detention
- 50 demerits = 1 day suspension/disciplinary probation
- 60 demerits = 3 days suspension
- 75 demerits = expulsion
- 50 demerits for 2 semesters = disciplinary probation

Disciplinary Probation: A student who accumulates 50 demerits in a semester will be required to attend regular counseling sessions with an administrator and be suspended from involvement in any extracurricular activities for nine weeks.

A student who accumulates 50 demerits in 2 consecutive semesters will automatically be placed on disciplinary probation the following semester. A student may be allowed to enroll only if he or she is placed on probation because of past disciplinary problems. This probation lasts the length of the semester.

Expulsion: Removal from school. A student may be expelled (Proverbs 22:10) from Calvary Baptist Academy for the following reasons:

1. The accumulation of 75 demerits in one semester, or
2. The accumulation of 50 demerits during a semester of being on probation or
3. A manifestation of a destructive influence or spirit of controversy or the engendering of a spirit contrary to the purpose and principles for which Calvary Baptist Academy stands, regardless of the number of demerits received.

A student who has been expelled may not re-enroll until he/she has sat out a minimum of one full semester. He may not return to the school facility or grounds during the school day, unless for the purpose of attending a church activity, or unless special permission is granted by the administration during the semester(s) in which he is expelled. He may return as a student after he has received permission from the Executive Committee.

Notification will be made to the pastor and/or youth pastor of an expelled student.

Any guide or regulation may be changed by the administration at any time and new regulations may be added as required. Such new guides and regulations will be announced and explained. All students are subject at all times in the standing and revised regulations

Students and or parents may request that the administrator hear their appeal if they have first appealed to the teacher who issued the demerit referral.

SPECIAL DISCIPLINE PROCEDURES

Class Cheating including plagiarism

First	Zero on the work/parent contact	25 Demerits
Second	Suspension	50 Demerits
Third	Expulsion	75 Demerits

DETENTIONS

- Every Tuesday/Thursday after school from 3:25 p.m. – 4:25 p.m.

- Attendance is required and failure to appear will result in doubling of your detention time assigned.
- Continued failure to attend will also result in additional demerits and/or suspension.
- Advance notification of assigned detentions will be given so transportation details can be arranged.
- Student may delay a detention ONE TIME for sports and/or fine arts practices, games, or performances.

AT-WILL DISMISSAL

CBA can only offer the opportunity for each student to develop to his fullest academic and spiritual capacity by maintaining these Christian standards of conduct. Therefore, students are expected to abide by these standards throughout the year whether at home, at school or elsewhere. Since attendance at CBA is a privilege and not a right, students found to be out of harmony with the CBA "STUDENT RULES" will be requested to withdraw whenever the general welfare demands it.

Students will be dismissed when the parents will not cooperate with the administration of the school, or when a student's conduct, attitudes or lack of effort make it inadvisable for the student to remain in CBA.

Students will also be dismissed when tuition is thirty days delinquent without satisfactory arrangements having been made with the administration.

NOTE: Students who are withdrawn for any reason will be assessed tuition through the end of the month last attended.

PERSONAL PROPERTY

It is extremely important that students properly label or in some manner identify those articles used at school that are their personal property. If lost, this assures their return; if stolen, this assists in the decision regarding rightful ownership. Lost articles not reclaimed within an appropriate time will be discarded.

LOCKERS

Both coat and gym lockers are to be kept neat with nothing taped or fastened in any manner, either inside or outside. (Plastic tack and magnets may be used.)

TEXTBOOKS

Learning to accept responsibility in regard to proper care of books and equipment is an important aspect of character development. Each student will be responsible for the care and maintenance of his textbooks. All textbooks must be covered. At the end of the year each book will be inspected. Any damages beyond normal wear will be noted, and a fee will be assessed to the user.

Each student will provide himself with a King James version of the Bible to be used at school each day.

VISITORS

Visitors are welcome at CBA; however, appointments must be made for them to visit. They must meet the dress regulation (including hair) of the school. They must receive specific permission and obtain a pass from the office to visit. **We request that no visits be made on the day preceding or after vacations. Student visits will be permitted Monday through Thursday. Students may not visit during exam days.**

CARS

The use of automobiles many times carries with it some extreme dangers. The following is presented with no thought of interfering in a student's relationship with his parents, but rather to help avoid what might be a terrible tragedy, should this problem get out of hand.

Students driving cars to school must have on file written permission from their parents and the school office. The student obtaining such permission must carry only those passengers from whom permission has been granted by parents and the office.

As soon as students arrive at school in a car driven by a student driver, all must leave the car and come to that area designated to students to wait until school opens. Even if a student drives only himself to school, he must park the car immediately upon arrival on campus,

lock it and come to the waiting area. There is to be no loitering in the parking areas at any time. Students may not loan their cars to other students.

Parking may only be in designated areas and cars must be parked in a marked parking space. The parking lot speed limit is 10mph. Students drivers should be aware of pedestrians and drive defensively. The driving regulations are in effect for any time your student is driving on the Calvary Baptist campus.

Any violation of the above rules will result in the automatic suspension of driving privileges at CBA.

LOITERING

Hallways are cleared daily at 3:35 p.m. All students and visitors must vacate the building at this time. Anyone remaining in the building must be in the presence of their parent or sponsor. There will be no loitering before, during or after school hours. **Students left after 3:35 p.m. MUST report to AFTER CARE until a ride picks them up.**

SCHOOL HOURS

8:15 a.m. - 3:25 p.m. Monday through Friday

SCHOOL CLOSINGS

When school closings are necessitated by inclement weather or other difficulties, the announcement will be made on WUGN, 99.7 FM, TV-5, and TV-12. Also, WMPX/WMRX, and WSGW radio stations.

LUNCH

CBA is considered a closed campus. Students must eat their lunch at school and will not be permitted to leave the building. (Exception-students may leave to eat lunch with their own parents or pastor.)

GENERAL STUDENT RELATIONSHIPS

No student engagements will be permitted, either official or unofficial. Students are discouraged from exclusive dating relationships in high school, and therefore the exchanging of rings as tokens of friendship will not be permitted. Students are expected to act as gentlemen and ladies in their relationship to one another, and displays of physical affection are out of order.

PARENT SCHOOL VISITS

All parents are welcome in the school at any time. However, when a visit to the classroom is necessary, please come to the office first. **DO NOT GO DIRECTLY TO THE CLASSROOM.** If you wish to talk with your child's teacher, please arrange for a private conference by calling the office. Teachers are happy to arrange for conferences with parents for scheduled times. Please be considerate of your child's teacher.

In addition to the assistance given by the teachers, a secretary is in the office to answer your questions and be of general help to you in many ways. The principal's office is always open to parents and students alike. The principal is anxious to assist you in any way that he can. The pastors of Calvary Baptist Church of Midland are also available to provide you counsel and advice, providing the matter under consideration has been discussed with the principal previously. It is our desire to do all that is possible to make these school days great days for parents and students alike, to the glory of God.

Lunches, homework, books and other items may be left in the school office to be delivered to the students.

When a change in the ordinary schedule is necessary, please send a note.

ATTENDANCE

The school will appreciate a call from the parents if the student is

going to be absent because of illness. A note is required from a student upon his return explaining the reason for the absence.

If an absence is to be excused for reasons other than illness, a note must be written - before the absence - by the parent to the principal's office requesting permission for the absence. Work to be missed must be made up or accounted for before the student leaves.

Arrangements for this must be made with the student's teacher after permission has been secured from the office.

Students are urged not to take time from school unless it is absolutely necessary. There is no substitute for good attendance. Students who begin to develop a consistently poor attendance record are developing attitudes toward personal responsibility that can do them irreparable harm as well as dramatically affect their performance in school.

1. A student who exceeds ten (10) days of absence in a class per semester may be removed from that class and may lose credit.
2. Exceptions to this policy can be made for serious health problems and school-related activities. All exceptions will be subject to review and approval by the principal and will likely require a physician's note to be placed in the student's file.
3. Removal from a class for exceeding the maximum will be recorded as a failure in that class.
4. Pre-excused personal days are included in the ten-day maximum.
 - (a) All personal absences must be approved by the office **before the absence**. This is done by filling out a pre-excused absence request form which is signed by a student's teachers.

- (b) Work must be made up or otherwise accounted for before the student leaves.
 - (c) Arrangements must be made with the student's teacher after permission has been secured from the office.
5. Students will be allowed five (5) personal absences with a parental note for reasons other than medical absences or death in the family. These absences must be approved by the office prior to the absence.

These five (5) days are included in the ten-day maximum.

- (a) After five (5) personal absences OR ten (10) total absences, three (3) percent per day will be subtracted from a student's grade for each absence.
 - (b) The school will appreciate a call from the parents if the student is going to be absent because of illness. A note is required from a student upon his return explaining the reason for his absence.
 - (c) If an absence is to be considered excused for reasons other than illness, a note must be written by the parent and sent to the principal's office before the absence.
 - (d) Having arrived at school no student will leave before dismissal time without permission from the office.
 - (e) Students are to take upon themselves the responsibility for make-up work. All work missed for absences must be made-up within a period of time equal to that of the absence.
6. Categories of absences are defined below.

(a) Medical absence:

- a statement signed by the doctor or dentist confining the student to the home or hospital for medical reasons. The student must provide an excuse signed by the appropriate doctor or dentist to verify a medical visit.
- Illness such as cold or flu, but without a doctor's visit
- Doctor or dentist appointment (we do request that you do whatever you can to schedule these visits outside of school hours)

(b) Excused or Personal absences

- Death in family
- Parent-approved pre-excused personal absences (maximum of five days)
- Family vacations
- College trips

(c) Non-excused absences

- Unexcused absence by the school
- Suspensions
- Any absence from a class not pre-approved by parent in the office
- Tardiness of 20 minutes or more
- 6 times tardy = 1 absence

7. Tardy Policy

Tardies to Class and School (per class)

First	Warning	0 Demerits
Second	Warning	0 Demerits
Third	Warning	0 Demerits

Fourth	30 minute/parent contact	5 Demerits
Fifth	1 hour detention	5 Demerits
Sixth	Equals one personal day	0 Demerits
Seventh +	1 hour detention	5 Demerits

Every sixth tardy will result in an absence (i.e. 12, 18, 24)

8. Students leaving school premises during the day (before 3:25) are required to notify a secretary and sign out on the daily attendance ledger. If the student returns before the school day is over they must sign-in at the attendance ledger.
9. CBA has a “closed lunch”. Students may not go off campus for lunch. Parents, however, are welcome to take their students to lunch throughout the year.

CHURCH ACTIVITY

The primary responsibility for the education of the child or young person is that of the parent; however, God has raised up in His providence this school to assist the parents in this instruction. We feel that there is another prime figure in the full education of a child or young person; that is the church. For this reason, it is expected that all students will be in regular church attendance. The student must be aware of his need for this and be genuinely interested in the benefit of such participation. All CBA students must attend two church services each week unless

provisionally hindered. A weekly check will be made to determine how active the student is in church activities.

The following form will be completed each Monday morning by all students through Google Forms:

DATE _____

During the past week (that period of time since last Monday a.m.) I have attended:

Sunday School _____

Sunday Morning Worship _____

Sunday Evening Service _____

Youth Group _____

Other Church Activities _____

At _____

(church name)

Signed _____

REPORT CARDS

Report cards will be issued once each nine week period. The purpose of our reporting system is to give parents an accurate indication of the progress or lack of progress achieved by their children.

In order for parents to know firsthand their student's progress,

parents are encouraged to request conferences at any time they think necessary. Calvary Baptist Academy teachers and administration welcome these opportunities and are eager to help with the student’s problems.

GRADING SCALE

➤ 94-100	=	A (4.0)
➤ 90-93	=	A- (3.7)
➤ 87-89	=	B+(3.3)
➤ 84-86	=	B (3.0)
➤ 80-83	=	B- (2.7)
➤ 77-79	=	C+ (2.3)
➤ 74-76	=	C (2.0)
➤ 70-73	=	C- (1.7)
➤ 67-69	=	D+ (1.3)
➤ 60-66	=	D (1.0)
➤ < 60	=	F (0.0)

HONOR ROLL

An honor roll is compiled after each 9-week grading period and is determined by the following qualifications:

1. Principal Honor Roll – All “A’s” (semester grade)

2. "A" Honor Roll – "A" average with no "C's" or below (semester grade)
3. "B" Honor Roll – "B" average with no "D's" or below (semester grade)
4. Incompletes on a report card not made up by the time the honor roll list is determined, will automatically disqualify that student from the honor roll for that grading period.

HIGH HONORS

1. Honors Society – Awarded after a minimum of three semesters at CBA and a cumulative GPA of 3.4 as well as pass the interview/recommendation process. This GPA must be maintained to continue as a member. This is represented by an honors ribbon worn at graduation.
2. High Honors – All seniors with a GPA of 3.25 or higher for their four years of high school. This is represented by an honors cord worn at graduation.
3. Valedictorian and Salutatorian – Awarded to the seniors who receive the top GPAs in their class. This is represented by a medal worn at graduation.

GRADUATION REQUIREMENTS

	Michigan Merit Curriculum (College Prep)	General Diploma
Bible	4 credits Bible (or 1 credit per year at CBA)	4 credits Bible (or 1 credit per year at CBA)
Math	4 credits Mathematics: Students must pass Algebra 1, Geometry, and Algebra 2	4 credits Mathematics
Language Arts (English)	4 credits English Language Arts 1 Credit Speech 1 Credit Logic	4 credits English Language Arts 1 Credit Speech
Science	3 credits Science: Students must pass Physical Science, Biology, & Chemistry or Physics	3 credits Science
Social Studies	3 credits Social Studies: Students must pass World History, U.S. History & Government	3 credits Social Studies
Foreign Languages	2 credits in language other than English	None
Visual, Performing, or Applied Arts class	1 credit (music, drama, art, etc.)	1 credit (music, drama, art, etc.)
Electives	2 credits	3 credits
Total Credits	25 credits	23 credits

Please note that **unless parent and administrative approval is given, students may ONLY have 1 study hall each day.** Instead of study hall, a student may choose to sign up as an office aide, teacher's aide, take a foreign language on Rosetta Stone, choose an online course from Michigan Virtual High School (www.mivhs.org), schedule music lessons, therapy or tutoring, etc.

GRADE POINT AVERAGE (GPA)

A student's GPA begins in 9th grade and "official" GPAs are computed at the end of the junior year, the end of the first semester of the senior year, and the end of the senior year. Student may earn credits toward graduation and their GPA beginning with select courses in 8th grade with administrative approval.

Credits are earned by semester, not by year! "Official" GPAs are used for college applications and senior awards for academic distinction. These include valedictorian, salutatorian, honors society and honor medals as well as scholarship applications.

A GPA is calculated as a weighted grade point average. To compute the weighted GPA, multiply the value of each grade (i.e. A=4.0) by the credit value of each course as determined by its academic level. Five day a week classes generally equal one credit per year or 1/2 credit per semester. Two or three day a week classes typically receive 1/2 credit per year or 1/4 credit per semester. Next, add up the total values for all courses. Finally, divide this total by the total number of credits. The values of each grade are listed below.

High honors such as Valedictorian and Salutatorian will be determined by grade point average.

Only students on the Michigan Merit Curriculum (College Preparatory Program) will be eligible for Valedictorian and Salutatorian.

Important: If you repeat a course, count only the attempt with the highest grade. Repeating a course and obtaining a higher grade is the most efficient way of raising your GPA.

REGULAR CLASSES

A	=	4.0
A-	=	3.7
B+	=	3.3
B	=	3.0
B-	=	2.7
C+	=	2.3
C	=	2.0
C-	=	1.7
D+	=	1.3
D	=	1.0
D-	=	0.7
F	=	0

AP AND HONORS CLASSES

A	=	5.0
A-	=	4.7
B+	=	4.3
B	=	4.0
B-	=	3.7
C+	=	3.3
C	=	3.0
C-	=	2.7
D+	=	2.3
D	=	2.0
F	=	0

ATHLETICS ELIGIBILITY RULES

1. For a student to be eligible to participate in interscholastic competition or cheerleading he/she must receive a C average.
2. Eligibility is based upon a student's nine weeks grades and is effective for the nine weeks period following that grading period.
3. Students receiving less than a C average will be placed on probation for three weeks.
 - a. Probation begins with the start of the new grading period.
 - b. A student who brings his average up to a C by the end of the probation period is eligible to participate for the remainder of that nine weeks.
 - c. A student who doesn't bring his grades up to a C average during the probation period is then ineligible for the remainder of that nine weeks.
4. Any student receiving two or more F's is ineligible for the nine weeks regardless of his/her average and does not have the option of being on probation and bringing up the grades to become eligible.

PHYSICALS

All students involved in competitive sports must have a physical before they may participate in that sport.

PLEDGES

The following pledges are quoted daily in each classroom to open the school day and are followed by prayer.

AMERICAN FLAG

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

CHRISTIAN FLAG

I pledge allegiance to the Christian flag and to the Savior for whose Kingdom it stands; one Savior crucified, risen and coming again, with life and liberty for all who believe.

BIBLE

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet, and a light unto my path; I will hide its words in my heart, that I might not sin against God.

PARENTAL AGREEMENT

SAMPLE ENROLLMENT FORM

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby agree to accept all regulations of the school in the applicant's behalf.

I hereby agree to authorize this school to employ such discipline as it deems wise and expedient for my child.

I give permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school premises, and absolve the school from liability to me or my child because of any injury to my child at school or during any school activity.

I pledge to pay my financial obligations to the Calvary Baptist Academy on the date due and understand the late fees will be assessed when payment has not been made by the tenth of the month.

I understand that Calvary Baptist Academy reserves the right to expel my child who fails to comply with the established regulations and discipline or whose financial obligations remain unpaid after the date due. (If this occurs, or he is withdrawn, the current month's charges are due and payable and will not be refunded.)

I agree to uphold and support the high academic standards of Calvary Baptist Academy by providing a place at home for my child to study and give my child encouragement in the completion of homework and assignments.

I understand the standards of Calvary Baptist Academy do not tolerate profanity, obscenity in word or action, dishonor to the Holy Trinity and the Word of God or disrespect to the personnel of the school.

I have read the terms stated on this application and "Student Rules" from the *Student Handbook* and desire that my child obey them.

Parent or Guardian

Updated: August 2016